

# Pal-Hut Jr. High Girls Assistant Basketball Coach

Issue Dates: 02/18/2026

## MINIMUM QUALIFICATIONS:

- Strong Communication Skills (oral/written) are required.
- Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
- Thorough knowledge of the fundamentals of the sport.
- Thorough knowledge of the principles and methodology of effective teaching and coaching.
- CPR and AED Certification training will need to be successfully completed.
- Previous experience coaching preferred.

## REPORTS TO:

Principal and Athletic Director

## JOB GOAL:

This position is responsible for establishing and leading successful extra-curricular programs. This position shall set an example of exceptional professionalism and sportsmanship while being ever mindful that both coach and player represent Palestine CUSD #3 and are expected to conduct themselves in an exemplary manner. The position is responsible for administering successful and competitive programs that fosters the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility and academic excellence among student athletes. The position will encourage student participation and manage the successful day-to-day operations of the programs.

## AREAS OF RESPONSIBILITY:

- Practice
- Student conduct and discipline
- Game preparations and management
- Equipment/Field preparation and management
- Student participation and morale
- Student welfare
- Student eligibility

## JOB DUTIES:

- Helps organize and leads programs adhering to all Palestine CUSD #3 policies and procedures.
- Helps prepare successful practices and game plans.
- Establishes and maintains rapport with students and encourages student participation.
- Motivates students to achieve maximum potential.

- Helps maintain a clean and well-organized facility.
- Works collaboratively with staff, families and community resources.
- Helps maintain compliance with all rules and regulations of the Illinois High School Athletic Association (IHSA) and Illinois Elementary School Association (IESA).

**STIPEND:**

1-5 yrs. experience: \$1466

6-10 yrs. experience: \$1481

11-15 yrs. experience: \$1496

16-20 yrs. experience: \$1511

21+ yrs. experience: \$1526

**BENEFITS:**

Not eligible for benefits.

**EVALUATION:**

Performance in these positions will be evaluated annually by the Athletic Director and/or Principal.

**APPLICATION:**

To apply, fill out the application available at

Palestine CUSD #3

P.O. Box 144

Palestine, IL 62451

For additional information or inquiries contact:

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