

Jr. High Assistant Scholastic Bowl Coach

Issue Dates:

Jr. High Assistant Scholastic Bowl Coach– August 28, 2026

MINIMUM QUALIFICATIONS:

Strong Communication Skills (oral/written) are required.

Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.

Thorough knowledge of the fundamentals of the sport.

Thorough knowledge of the principles and methodology of effective teaching and coaching.

CPR and AED Certification training will need to be successfully completed.

Previous experience coaching preferred.

REPORTS TO:

Principal and Athletic Director

JOB GOAL:

This position is responsible for establishing and leading successful extra-curricular programs. This position shall set an example of exceptional professionalism and sportsmanship while being ever mindful that both coach and player represent Palestine CUSD #3 and are expected to conduct themselves in an exemplary manner. The position is responsible for administering successful and competitive programs that fosters the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility and academic excellence among student athletes. The position will encourage student participation and manage the successful day-to-day operations of the programs.

AREAS OF RESPONSIBILITY:

Practice

Student conduct and discipline

Game preparations and management

Equipment/Field preparation and management

Student participation and morale

Student welfare

Student eligibility

JOB DUTIES:

Organizes and leads programs adhering to all Palestine CUSD #3 policies and procedures.

Provides guidance and leadership to assistant coaches (when applicable).

Prepares successful practice and game plans.

Establishes and maintains rapport with students and encourages student participation.

Motivates students to achieve maximum potential.

Maintains a clean and well-organized facility.

Works collaboratively with staff, families and community resources.

Assists Athletic Director with all home contest preparations.

Maintains compliance with all rules and regulations of the Illinois High School Athletic Association (IHSA) and Illinois Elementary School Association (IESA).

STIPEND:

\$1299

BENEFITS:

Not eligible for benefits.

EVALUATION:

Performance in these positions will be evaluated annually by the Athletic Director and/or Principal.

APPLICATION:

To apply, fill out the application available at

Palestine CUSD #3
205 S. Washington Street
Palestine, IL 62451

For additional information or inquiries contact:

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