



Duel Credit Prep Sheet

Any questions about signing up, see Mrs. Will. She will direct you to the right location. Below are directions to get you started on the process.

*All of this information is shared with the students during class registration with Mrs. Will. A form is also sent home after they take the accuplacer with similar instructions.

Current Sophomores interested in LTC for the first time

- Take Accuplacer
 - o Offered either at PHS or you travel to LTC
- Get a paper with your score
- Students/parents are tasked to call LTC and ask to set up an appointment with an advisor stating you
 are a new incoming dual credit student from PHS. This is to be done in both the fall and the spring if
 they student is interested in taking dual credits.
- Bring a copy of your transcript with you
 - o Request from the PHS office or ask Mrs. Will to send them.
- Sign up with a focus on classes in the morning (8-:30)

Complete as soon as possible (Check LTC website when you can sign up for next semester's courses) https://www.iecc.edu/semesterdates

Current Juniors and Seniors who have passed the accuplacer:

- Students/parents are call LTC and ask to set up an appointment with an advisor stating you are a dual
 credit student from PHS. This is to be done in both the fall and the spring if they student is interested in
 taking dual credits.
- Bring a copy of your transcript with you
 - Request from the PHS office or ask Mrs. Will to send them.
- Sign up with a focus on classes in the morning (8-9:30)

Complete as soon as possible (Check LTC website when you can sign up for next semester's courses) https://www.iecc.edu/semesterdates

General Deadlines

To register for fall courses, registration normally begins mid-March and runs until August. Classes to fill up so the earlier you get it done, the better.

To register for spring courses, registration begins mid-October and runs until January.